

RTU Course "Introduction to Study Field"
22000 Faculty of Engineering Economics and Management

General data

Code	IV0032
Course title	Introduction to Study Field
Course status in the programme	Compulsory/Courses of Limited Choice
Responsible instructor	Ingūna Jurgelāne-Kaldava
Academic staff	Remigijus Počas Agnese Batenko
Volume of the course: parts and credits points	1 part, 1.0 credits
Language of instruction	LV, EN
Annotation	The study course is planned for the beginning of studies in the professional bachelor study programmes "Management of International Economic Relations", "Business Logistics" and 1st level professional higher education study program "Logistics". Students are thoroughly introduced to the study program, opportunities for studies, work and further education. Students are acquainted with the study process organization, normative documents regulating the study process. Students gain an insight of finding and using literature and other sources of information in the study process.
Goals and objectives of the course in terms of competences and skills	The aim of the study course is to give an idea about the place of a specialist in the field in the national economy, the chosen specialty, university, teaching methods, use of an information sources. Tasks of the study course: 1.) to acquaint with the possibilities of searching the university, library, information sources; 2.) to promote understanding of the field in which the specialization will be acquired; 3.) to provide information on the use of methodological materials in independent work.
Structure and tasks of independent studies	Developed report on current trends in the chosen specialization.
Recommended literature	Obligātā/Obligatory: 1. Studiju un noslēguma darbu noformēšanas metodiskie norādījumi (2016). Aut.kol. I.Lapiņas vadībā. RTU Inženierzinātņu un ekonomikas vadības fakultāte, Rīga: RTU izdevniecība. 47 lpp. 2. Metodiskie norādījumi bakalaura profesionālo studiju programmai Starptautisko ekonomisko sakaru vadīšana, SESTEL katedras darba grupa, RTU, Rīga, 2022 3. Metodiskie norādījumi bakalaura profesionālo studiju programmai Uzņēmējdarbības loģistika, SESTEL katedras darba grupa, RTU, Rīga, 2022 4. Metodiskie norādījumi 1.līmeņa profesionālās augstākās izglītības studiju programmai Loģistika, SESTEL katedras darba grupa, RTU, Rīga, 2022 5. Methodological guidelines for professional bachelor study program Management of International Economic Relations, SESTEL work group, RTU, Rīga, 2022 Papildus/Additional: -Dažādi nozares pētījumi, zinātniskās publikācijas sociālajos medijos
Course prerequisites	Not necessary.

Course contents

Content	Full- and part-time intramural studies		Part time extramural studies	
	Contact Hours	Indep. work	Contact Hours	Indep. work
Latvian education system. Information about RTU.	1	1	1	2
Organization of the study process in RTU.	4	2	2	4
Introduction to the specifics of the chosen program, requirements during studies.	3	3	2	6
Searching, using literature and other sources of information. Tasks in library.	6	10	2	10
The characteristic of specialization in organization of international relations and business logistics.	6	4	3	8
Total:	20	20	10	30

Learning outcomes and assessment

Learning outcomes	Assessment methods
Able to comprehend the organization of the study process. Able to choose their own more suitable study methods.	Discussions.
Able to apply e-study methods and library resources.	Practical work.
Able to use presentation skills in defending a study paper.	Presentation.
Able to orientate in the main problems and topical issues of the specialty and understand the directions of work in the chosen specialty.	Report.

Evaluation criteria of study results

Criterion	%
Discussions during lessons	10
Practical work	10
Presentation	40
Report	40
Total:	100

Study subject structure

Part	CP	Hours			Tests		
		Lectures	Practical	Lab.	Test	Exam	Work
1.	1.0	10.0	10.0	0.0	*		